NOTICE TO PUBLIC (UPDATED 8/25/20):

Utilizing guidance from Federal, State and local agencies, please see below updated program notices due to the evolving COVID-19 outbreak. In consideration of the health of our staff and clients, CAI's offices at 3 Washington Square in Haverhill continue to be closed to the general public until further notice with the following exceptions:

• **Document drop-off is available 24/7** in a new black secure mailbox located at 4 Emerson St. (just outside our main office entrance, facing the Bank of America building).

• **The lobby will be open Monday–Friday, 9 a.m.–Noon**

  Please ring the doorbell to gain entry. Consistent with CV-19 guidance, only two persons can be allowed in at any one time and each person must wear a mask. Lobby access includes access to a copier for Community Action application documentation. To make an appointment for copier access outside of lobby hours, please call 978-373-1971 ext. 200 at any time 24/7 (leave a message including your name and phone number for us to confirm a day and time for you to access copier).

CAI PROGRAM UPDATES:

**CAI Adult Learning Center**  
Student Notice: We are excited to be welcoming back students for the fall semester! Program Advisors will be reaching out to students with very important information about the Orientation process that must be completed before students can start classes. For Wait List info or open seats in HiSet or ESOL class, please email soconnell@communityactioninc.org.

**CAI Amesbury Center**  
The Amesbury Center food pantry is providing curbside pickup at 44 Friend St. in Amesbury. You must call to schedule food pickup, (978) 388-2570. The Amesbury food pantry serves residents of Amesbury, Merrimac, Salisbury, Newburyport, Newbury and West Newbury. For other assistance, please call and leave messages for return calls as possible. The Clothing Bank is now open by appointment only.

**CAI Drop-In Center** located at 16 Ashland St in Haverhill is open for limited access to street homeless adults only from 8 a.m. to noon, Monday through Friday, except holidays.

**Community Services** (includes RAFT and other housing/benefit services) is available to a limited extent by telephone only - please call 978-373-1971 ext. 286 or ext. 213 for English; ext. 213 for Spanish only.

**Family and Community Connection** is available by phone, please call 978-914-7893 or e-mail Melanie Tamberino mtamberino@communityactioninc.org Follow their Facebook page @familyandcommunityconnection for family resources.

**Family Day Care** The re-opening of FDC educator homes will begin on July 6, 2020 following EEC Health and Safety Guidance set forth on June 12, 2020. Please check with your FDC educator for specific re-opening dates and protocol.

**First Time Homebuyer classes** offered via video conference. For dates, visit: https://www.communityactioninc.org/programs/housing/development

**Head Start/Early Head Start** CAI Early Head Start/Head Start looks forward to welcoming back children in a limited capacity following EEC guidelines set forth on June 12, 2020. Children whose parents are working or have a documented need for full-day care are prioritized. Parents of selected children will be notified the week of July 6 if their child is selected to return to a classroom. All enrolled children not returning to a classroom will continue to receive virtual education services and family advocacy. Follow the Head Start Facebook page for family resources @CAIHeadStart

**Heating/Fuel Assistance** is available for new applications & questions by phone only please call 978-373-1971 ext. 218.

**Northern Essex WIC Haverhill, Amesbury, Gloucester and Beverly Offices** WIC is providing all services remotely at this time only by phone. If you need to speak with a WIC staff person or are new to WIC, please call 978-374-2191 or 978-373-1971 x 239 and leave a voice message with your name and phone number so that a WIC staff person can return your call as soon as possible.

Please check our website, www.communityactioninc.org for updates or call our main phone line at 978-373-1971. This is a challenging, rapidly changing time for all. Our main priority right now is the health and safety of our staff and clients. Hopefully we will be past the pandemic soon. We wish good health and kindness for all.